



**Filwood, Knowle and Windmill Hill  
Neighbourhood Partnership  
6.00 p.m. on 29<sup>th</sup> March 2016  
at Knowle Community Centre, The Square, Bristol BS4 2SS**

**Present:**

**Ward Councillors:**

Councillors Jeff Lovell – Filwood Ward

Councillors Chris Davies and Gary Hopkins - Knowle Ward

Councillors Sam Mongon and Deborah Joffe - Windmill Hill Ward

**Other members of the Partnership:**

Denise Britt – Filwood - Apologies  
Bob Franks - Filwood - Apologies  
Ken Jones – Filwood - Apologies  
Ann Smith – Filwood – Apologies  
Les Bowen – Knowle  
Natasha Clark – Knowle - Apologies  
Maggie Stringer – Knowle  
Glenn Vowles – Knowle - Apologies  
Mark Bailey – Windmill Hill  
Carlton Bodkin – Windmill Hill  
Nancy Carlton – Windmill Hill - Apologies  
Lee Reed – Equalities Champion - Apologies  
James Smith – Tree Champion

**Other Resident Attendees**

John Scott – Friends of Redcatch Park

Susan Davies – Friends of Redcatch Park Chair

Paul Breeden

Ceri Evans

Annie Johansen

**Also Present:**

Claudette Campbell	Democratic Services, Bristol City Council (BCC)
Andrew Mclean	Neighbourhood Area Coordinator (BCC)
Kal Dale	Library Manager – South (BCC)
Francesca Rolle	Library Development Officer (BCC)
James Coleman	Project Officer – Traffic (BCC)
Inspector Nigel Colston	– Avon & Somerset Police

**Item No:**

**1. Welcome and Introductions**

Cllr Gary Hopkins (Chair of the meeting) welcomed everyone to the meeting and led introductions.

**2. Apologies for Absence**

Apologies Cllr Jackson also from Glenn Vowles.

**3. Minutes of the Meeting of the Neighbourhood Partnership held on 22<sup>nd</sup> September 2015**

That the minutes of the meeting held on the 12 January 2016 are agreed as a correct record and the above are noted and signed by the Chair.

**Matters Arising:**

- a. **Filwood Business Park** – Emily Price had provided the information requested but further information is still outstanding on a number of issues particularly statistics on occupancy of the park.
- b. Greenfield E-Act School – the scheme for a crossing was now in place.
- c. Highway Sub-group – their role to manage the many requests to Highways in respect of proposed road traffic schemes, to sift through the requests and programme them into a forward plan. The current plan now needs to consider activity spanning years 4 & 5. The group would also consider schemes outstanding that were not money dependent. The sub-group would be balanced reflecting the three wards.

**Action: All** to note that volunteers are required for the sub-group

- a. Marksbury Road School – Councillors and partnership members agreed to extend an invitation to Ian Bell the Place Manager and the Academy Head. All agreed that the reply received in respect of recent enquiries fell short failing to address ongoing school places allocation issue being experienced by parents of children of primary school age in the Totterdown and Windmill Hill area.

**Action: AMc** to extend an invitation as above.

#### 4. **Declarations of Interest**

Members noted that they worked with a number of associations listed in the grant allocation but had non-pecuniary interest in these organisations. It was noted that with 5 councillors present the vote on allocation would not be conflicted.

Knowle Ward Councillors Hopkins & Davies declared an interest in Friends of Redcatch Park.

#### 5. **Public Forum/resolutions**

- a. Improvements to Holroyd House Land – Alex Little  
**Action** – Andrew McLean to obtain from Mark Bailey the history on the scheme for improvement to allow for consideration by the partnership.

#### 6. **Libraries for the future**

The partnership received a verbal update from Francesco Rolle, (Library Development Officer) about the development of Libraries and Kal Dale, Bristol Library South Manager who extended apologies from Kate Murray, Head of Libraries.

The following points were noted from the discussion that followed:

- a. Concerns were expressed about the signage and the windows at Knowle Library. Assurances were given that the issue had been raised with BCC property services to ensure that improvements would be on the scheme for repair.
- b. Although ward Councillors expressed concerns about the move of Knowle library, the partnership were advised that the decision would not be reversed.
- c. The partnership were given the impression that the customer service point would return to the library. FR advised that there were no plans to reinstate the CSP. The partnership viewed the decision as contrary to the ethos of moving library spaces to multi-function use.
- d. The opportunity for community groups to work to develop the library space to provide a wider offering was being pursued by the library development team.
- e. Filwood Library now had a Financial Advice service established as part of

its offering.

- f. The development team would be promoting the 'Friends of' in the similar fashion of the Friends of Knowle Library group, which regrettably ceased operating. The vision would be to promote a network of friends of a library. The project will be developed covering joint communications and share the support available for groups.
- g. The development team continued to have conversations with such organisations as NHS Wellbeing Dementia team and would welcome hearing from local community groups.
- h. The partnership suggested that the NP group should in future include a Library representative working in the same way as the Tree Champion, feeding information between the service and the partnership.
- i. **Action: FR** would look to establish a process for a representative to share information.

### **The Neighbourhood Partnership Agreed:**

- i. **To note the presentation.**

## **7. Filwood Quietway - James Coleman**

James Coleman, (Project Officer) gave a verbal report and shared maps on the establishment of a cycling and walking route starting from the centre and crossing into South Bristol, Hengrove via Filwood. The Cycle Ambition Fund would support the development and improvement of existing routes and the revitalising of streets, looking to lift barriers to cycling and walking.

The following comments were raised by the partnership:

- a. Consultation events would be held to share the plans that are located on the Travelwest website [www.travelwest/info](http://www.travelwest/info)  
<https://bristol.commonplace.is> details the Filwood Quietway project.
- b. Knowle ward Councillors were concerned that the draft plan failed to include the Knowle area. Believing that the Broadwalk Road would be a viable option to link the proposed routes.
- c. JC advised that the funding obtained from the Department of Transport was based on the plan that would best deliver the objects maintaining value for money.
- d. Plans continue to be developed on a crossing for the 'cut' and options would be developed should an additional bridge crossing be deemed

unfeasible.

- e. The development team intend to encourage local groups, i.e Northern Slope and others to feed into the consultation process.

### **The Neighbourhood Partnership Agreed:**

- i. **To note the presentation.**

## **8. Salcombe Road Development**

In the absence of a report and the relevant Officer present there was a discussion led by the Chair on the anticipated funds to be received from the sale of Salcombe Road to Knightstone Housing Association. It was anticipated that 2/3 of the funds realised would be allocated to the NP in the ward. The potential funding pot could stand at excess of £513,240.

- a. The Chair shared a letter dated 10<sup>th</sup> November 2014 from the City Director that confirmed that the funds realised from the Parks & Green Space initiative would be provided to the partnership. 65.8% to the partnership and 34.2% to Parks/Capital budget less the repayment of £224,325, given to the partnership in anticipation of receipt of these proceeds.
- b. The Neighbourhood Co-ordinator had received and shared by email, from the Friends of Redcatch Park a proposal seeking funds for improvements to the park to be funded from the receipts from Salcombe Road disposal.
- c. The partnership discussed how this potential fund would be managed and the Clerk gave direction that no decisions could be made during the pre-election period on pre-allocation to any applicant seeking assistance for projects from the fund without a full report. The Clerk advised that a process and application criteria should be established similar to the principles operating for CIL/s106 monies.
- d. **Neighbourhood Partnership Agreed** that Andrew McLean would
  - **Obtain information from the relevant Officer about the completion of the sale and the proceeds realised.**
  - **Draft, for approval at the next NP meeting the Terms of Reference for the use and allocation of the fund, in a full Report that outlines the Fund available and the position with the off-set repayment for works done in Parrett's Park.**
  - **The report to clearly set out the application criteria and process.**

- **To investigate and report on whether any sums would be realised from the Parks & Green Space sale on Bath Road.**
- e. **Action:** NP members to inform local groups of the potential funds available for distribution in the coming months to ensure a fair and transparent process that is open to all.
  - f. **The Neighbourhood Partnership agreed** not to take forward the proposal shared by email by Andrew McLean at 15:53 that day agreeing to await the full Report.

## 9. **Community Safety Update**

Inspector Nigel Colston spoke to the report provided to the NP.

The partnership noted the contents of the report:

- a. That one police team covered the Knowle & Filwood area.
- b. The potential restructuring of the Neighbouring Policing team to realign PC's across the ward areas.
- c. Resources have changed to reflect the movement of 3/4 PCSO's moving into the regulars.
- d. The partnership Neighbourhood Watch Representative requested that newly appointed PC/PCSO to liaise with the NW contact for the Wards.

### **The Neighbourhood Partnership Agreed:**

- i. **To note the report.**

## 10. **Highways Update**

In the absence of a Highway Officer, Andrew McLean requested that the NP note the current position of the Local Traffic, Section 106 and Grant Funded Highway improvement schemes in Filwood, Knowle and Windmill Hill.

- a. The NP noted the details of the five outstanding traffic schemes and progress summary.
- b. NP queried the quality of the work around Axbridge Road and the need for bollards and road markings to enhance the work already completed.

### **The Neighbourhood Partnership Agreed:**

- i. **To note the report.**

## 11. Neighbourhood Budget Report

Andrew McLean, Neighbourhood Coordinator advised the Partnership that there would be a change in the way the update would be provided.

- a. The NP were requested to note the Clean & Green fund update.
- b. That there had been no change to the section 106 & CiL funds.
- c. A correction was required to CIL report to align Torpoint Rd & Kingswear Rd to Filwood in place of Knowle West.

### The Neighbourhood Partnership Agreed:

- i. To note the report.

## 12. Business Activities Report – Andrew McLean

### a. Wellbeing Applications –

- The Neighbourhood Committee – Councillors, Hopkins, Davies, Lovell, Joffe & Mongon on agreement of the Partnership approved the following grants.

### Neighbourhood Committee Resolved:

#### Knowle

- i. BS4 Good Gardens £Nil
  - BS4 Good Gardens
- ii. 134<sup>th</sup> Bristol Guides £Nil
  - 134<sup>th</sup> Bristol Guides
- iii. Friends of Redcatch Park £300
  - Friends of Redcatch Park
- iv. Bramble Farm £264
  - Bramble Farm
- v. Knowle Cricket Club £ 450
  - Knowle Cricket Club
- vi. 50+ Club St Gerald Majella £350
  - 50+ Club St Gerald Majella

#### Windmill Hill

- vii. 134<sup>th</sup> Bristol Guides £1000
  - Wristbands International Guide Camp
- viii. Bramble Farm £300
  - Bramble Farm community days
- ix. GoodGym Bristol £Nil
  - GoodGym Bristol
- x. TRESA £Nil
  - Totterdown: Our multicultural community
- xi. Windmill Hill Community Orchard Association £820

- Purchase of plastic tracking for the orchard
- xii. Totterdown Methodist Lunch Club £550
  - Coach outing to the Gower Peninsula for members and helpers
- xiii. Victoria Park Bristol Bowling Club £1000
  - Bricking up boarded window openings
- xiv. TRESA £950
  - Metal Tree Sculptures

a. The remainder of the report was noted due to meeting running out of time. The following was drawn to everyone's attention.

- Bye Laws consultation – The newly formed Environment Sub Group commented on the consultation on behalf of the partnership.
- Neighbourhood Partnership Plan – Volunteers, Mark Bailey and Les Bowen and any other persons to work on the review of the Plan.
- Tree Champion – Cllr Davies to share the tree plan that he drew up as an example for others to use.

**Neighbourhood Partnership Agreed:**

- **Noted the report**

**Date of Next Meeting – 6pm Tuesday 22<sup>nd</sup> June 2016, Knowle Community Centre, The Square Bristol BS4 2SS**

(The meeting ended at 20:10hrs)

CHAIR